

Job Description:**Part Time Director of Youth and Children's Ministries**

Young's Chapel Cumberland Presbyterian Church

1705 Lawnville Road, Kingston, TN 37763

General Responsibilities:

- Participate fully in the life of the church and in all youth and children's activities.
- Must profess faith in Jesus Christ and teach in accordance with beliefs and principles of the Cumberland Presbyterian doctrine.
- Serve as a confidant, mentor, and positive Christian role model for children and youth, guiding them with Christian counsel-keeping a confidential relationship with each one.
- Develop, coordinate, implement, and evaluate the ministries for youth and children at YCCPC with the guidance of the Christian Education Committee, Session, and the pastor.
- Plan and coordinate special programs and events that involve all youth and children at various levels of spiritual maturity and encourage participation in fellowship, worship, outreach, evangelism, and ministry opportunities (including Vacation Bible School, service projects, mission trips, and retreats) within a planned annual budget.
- Develop a positive relationship with each young person recognizing his/her special gifts and talents.
- Develop a positive relationship with parents and guardians of the youth and children, having resources available for them to assist their spiritual growth as Christian parents.
- Develop and administer programs to recruit and equip adults to work within the youth and children's programs and serve as an ongoing resource to adult leaders for materials, ideas, and coordination.
- Develop and administer programs that encourage outreach to the youth and children of the community and provide a process to follow-up with youth and children visitors. Serve as a meaningful link between YCCPC and the community, its schools, sporting events, organizations, and other related interests pertinent to youth character development through personal contact, and the development of bulletins, newsletters, web-related, and social media.
- Assist with other duties, within the scope of this job description, as assigned by the Pastor and/or Session.
- Attend assigned committee and staff meetings regularly to stay informed of church issues and to keep committee members and pastor abreast of youth and children's activities and events and have them placed onto the church's calendar.

Education and Experience:

The ideal candidate will have several years of applicable experience working with youth and children. A Bachelor's Degree is preferred but not required.

Schedule Expectations:

This is a part time position, entailing a minimum of 20 hours per week. The typical workweek will include Sunday morning and evening responsibilities, as well as Wednesday evening responsibilities. The applicant must be willing to work a flexible schedule including some other evening and weekend obligations when the children or youth are involved.

Supervision:

The Director of Youth and Children's Ministries will report directly to the Pastor. The Pastor will offer support, guidance, and resources to equip the Director in his ministry. These two persons will meet on a regular basis for communication, coordination, and evaluation of their programming. A performance review will also be conducted semi-annually.

Please contact Young's Chapel Cumberland Presbyterian Church for questions, comments, or resume submissions.

Dale Watson, pastor

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